## LYNDON CITY COUNCIL SPECIAL MEETING MINUTES OF JANUARY 24, 2011

The Lyndon City Council met in special session on Monday, January 24, 2011, 4:00 p.m., at City Hall.

Members Present: Kay Jones, Wayne Howard, Bill Patterson,

Mayor Jeff Bronson, City Administrator Kim Newman

and City Clerk Barbara Schattak

Members Absent: Doug Watson, Brandon Smith and City Attorney Pat Walsh

Mayor Jeff Bronson called the meeting to order. A motion was made by Jones to approve the following agenda items;

1. To. Discuss the duties, responsibilities, and projects of the City Administrator.

Patterson seconded the motion, which carried.

Parlaca Schattak

1. City Administrator Kim Newman and the council discussed short range and long range planning for the City. The City Administrator reported ongoing projects are the website, researching special benefit district bonding, organization of daily operations within the office and the implementation of the new financial system.

At 7:29 p.m. a motion was made by Howard for adjournment to the adjourned meeting of January 24, 2011 at 7:30 p.m. Patterson seconded the motion, which carried.

Barbara Schattak

City Clerk